

Shenandoah County Library System Young Adult Volunteer Application

Please complete this application so that we can discover more about you and your interests in volunteering with us.

Name

Address

Telephone

**Emergency
Contact:**

Name:

Telephone:

How did you hear about our volunteer program?

What is your availability: ☐ Weekly

☐ Summer only

☐ Periodically (on-call)

☐ School year only

START DATE: _____

Please indicate the times of day you will be available to volunteer:

Mon	Tues	Wed	Thurs	Fri	Sat

What would you like to do while volunteering with us?

☐ Shelf reading

☐ Assist with Children's Programs

☐ Assist with Special Events

☐ Shelving

☐ Assist with Summer Reading

☐ Other (please list):

What School do you attend? _____ **Grade?** _____

Signature:

Date:

Please print your name:

To be completed by parent/legal guardian for volunteers under age 18

Date _____ **(name)** has my permission to work
as a volunteer in the Shenandoah County Library.

Signature

Relationship

Young Adult Volunteer Guidelines

- Young adult volunteers must be between 13 and 17 years old to work at the Shenandoah County Library.
- A parent or legal guardian must sign the application, giving permission for the youth to volunteer here.
- Youth volunteers are responsible for arranging their own transportation to and from the Library.
- Library etiquette is to be followed. This includes:
 - No running, shouting, or other distractions while on library property.
 - Friends should not join you or call you on the phone while you are working, except in case of emergency.
 - Appropriate dress is required.
 - No food or drink in the main area of the Library.
 - Cell phones are turned off.
- Please call the Library at 540-984-8200 if you are unable to come in on a designated day.
- Sign in at the Volunteer Desk and pick up your name tag.
- Work assignments will be available for you each day you volunteer. Please ask, if you need more direction to complete your tasks.
- Please let the staff know when you have finished your time and are leaving.

We are happy you have decided to volunteer at the library and hope this will be an enjoyable experience for you. Please sign below, indicating you agree to these guidelines. A copy of this agreement will be given to you for future reference.

I have read and understand the Youth Volunteer Guidelines:

Signature

Date

Print name